

SEASONAL POSITION ANNOUNCEMENT

AFTER SCHOOL PROGRAM LEADER

The National Trail Parks and Recreation District is now accepting applications for SEASONAL position openings as **AFTER SCHOOL PROGRAM LEADER**.

<u>LAST DATE FOR FILING APPLICATIONS:</u>	Apply immediately for first consideration. Applications will be accepted through September 15, 2018 at 4:30 pm
<u>PLACE FOR FILING APPLICATIONS:</u>	NTPRD Administrative Office 1301 Mitchell Blvd. Springfield, Ohio 45503
<u>POSITION DURATION:</u>	Oct. 2018 – June 2019 Weekday & evening hours
<u>HOURLY PAY:</u>	\$8.30 per hour

This position is responsible for assisting in the activities associated with the District's After School Program. Responsibilities include assisting with weekly lesson plans and collecting weekly attendance sheets, coordinating bus schedules and field trip permission slips, supervising participants on all field trips and assisting participants with weekly fitness journal activities.

Position requires training and/or experience in the field of recreation, physical fitness, or nutrition with responsibility for planning and developing recreational program activities. Requires the ability to cooperate and work effectively with co-workers on group projects and to establish and maintain relationships with students, families and community agencies involved in the program. Requires a valid Ohio driver's license, computer literacy and CPR and First Aid training. Possession of an energetic personality and a willingness to take initiative with programs are strong assets in this position. Preference will be provided to candidates possessing fitness and/or nutrition certification or that can communicate bilingually in English and Spanish.

EQUAL OPPORTUNITY/DISABLED EMPLOYER



Natalie Buffington
Personnel Analyst

06/28/12